

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

POSITION DESIRED: \_\_\_\_\_ WAGE REQUIREMENTS: \_\_\_\_\_

Full-Time  Part-Time If part-time, how many hours per week do you want to work? \_\_\_\_\_

DATE AVAILABLE TO START: \_\_\_\_\_

HOW DID YOU HEAR ABOUT THE POSITION: \_\_\_\_\_

Are you available to work any time as scheduled between the hours of 6:30am and 6:30pm?  Yes  No  
If No, please complete the availability schedule on the bottom of page 3.

**EDUCATION**

|              |     |                 |
|--------------|-----|-----------------|
| HIGH SCHOOL: |     | YEAR GRADUATED: |
| COLLEGE:     |     | CITY/STATE:     |
| FROM:        | TO: | DEGREE/PROGRAM: |
|              |     | YEAR GRADUATED: |
| COLLEGE:     |     | CITY/STATE:     |
| FROM:        | TO: | DEGREE/PROGRAM: |
|              |     | YEAR GRADUATED: |

Please list any additional Educational/Specialized Training you have received related to the job for which you are applying.

## EMPLOYMENT HISTORY

Please list your prior work experience starting with your most recent place of employment. Complete employment history for the past two years is required.

|                               |     |  |         |
|-------------------------------|-----|--|---------|
| EMPLOYER NAME:                |     | POSITION HELD:   |         |
| ADDRESS:                      |     | PHONE:   |         |
| LENGTH OF EMPLOYMENT<br>FROM: | TO: | SALARY<br>STARTING:  | ENDING: |
| REASON FOR LEAVING            |     | MAY WE CONTACT THIS EMPLOYER: <input type="checkbox"/> Yes <input type="checkbox"/> No |         |
| RESPONSIBILITIES:             |     |  |         |

|                               |     |  |         |
|-------------------------------|-----|--|---------|
| EMPLOYER NAME:                |     | POSITION HELD:   |         |
| ADDRESS:                      |     | PHONE:   |         |
| LENGTH OF EMPLOYMENT<br>FROM: | TO: | SALARY<br>STARTING:  | ENDING: |
| REASON FOR LEAVING            |     | MAY WE CONTACT THIS EMPLOYER: <input type="checkbox"/> Yes <input type="checkbox"/> No |         |
| RESPONSIBILITIES:             |     |  |         |

|                               |     |  |         |
|-------------------------------|-----|--|---------|
| EMPLOYER NAME:                |     | POSITION HELD:   |         |
| ADDRESS:                      |     | PHONE:   |         |
| LENGTH OF EMPLOYMENT<br>FROM: | TO: | SALARY<br>STARTING:  | ENDING: |
| REASON FOR LEAVING            |     | MAY WE CONTACT THIS EMPLOYER: <input type="checkbox"/> Yes <input type="checkbox"/> No |         |
| RESPONSIBILITIES:             |     |  |         |

Please answer the following questions.

- Are you at least 18 years of age?  Yes  No  
Can you provide proof of your age if required?  Yes  No
- Are you a U.S. citizen or have appropriate documentation to show you are eligible to work in the U.S.?  Yes  No
- Have you ever been convicted of a felony?  Yes  No

## APPLICANT'S STATEMENT & SIGNATURE

I certify that the answers and information given herein are true, correct and complete to the best of my knowledge. In the event of employment, I understand that false or misleading information given in my application or interview may result in termination.

All applicants hired will be on a provisional basis pending a fingerprint criminal record check by the Department of Justice.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Please submit this form by:

Email: info@greatbeginningsllc.com

Mail: Great Beginnings Learning Center, LLC  
1285 N. Second Street  
Platteville, WI 53818

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## AVAILABILITY SCHEDULE

Must be completed for any applicant not able to work any time between 6:30am and 6:30pm.

SCHEDULE VALID Starting \_\_\_\_\_ Ending \_\_\_\_\_

| DAY       | TIMES AVAILABLE |
|-----------|-----------------|
| Monday    |                 |
| Tuesday   |                 |
| Wednesday |                 |
| Thursday  |                 |
| Friday    |                 |

Available during winter break?  Yes  No

Available during summer break?  Yes  No

Comments: